



IACA Feb. 2013 Meeting Notes

02/12/13 – Wednesday.

6:30 PM to 8:30 PM

IACS - cafeteria

Meeting Called to Order: 6:45pm

Accept Prior Meeting Minutes: A motion was made and passed to accept November 13, 2012 and January 9, 2013 meeting minutes.

Vote to Accept Financials: Paula presented treasurer's report, announced fund allocations and a motion was made and passed to accept the financials as presented.

New Business /Upcoming Events:

1. Heather said that all questions regarding the audit were appropriately noted and were less than a dollar. The audit is complete.
2. Lori will ask Valerie what the interest is in the bowling event to see if it's worth rescheduling. Paula says as of the original date (Monday before) there were 20 that expressed interest.

Annie relayed a suggestion that kids go into the Quonset hut on half day Wednesdays and charge a few dollars. Lori verify the feasibility of this with Walter during an upcoming meeting. The plan would be to sell a fixed number of tickets ahead of time (no paying at the door) and possibly pizza & water.

3. Lori found that we need two licenses for rights to the film for movie night. \$250 license to show the movie and another \$250 license so we can sell tickets. This seems that it might not be profitable, since we can't really make money from selling food either. Also, the movies aren't that recent and the best movies are rated R. There was a suggestion that next year we can look into doing something with the school to split the cost?
4. Lori has given the credit card processing company until March 15 to send a money order, since they've never reversed the charges. If they lapse, the lawyer she's working with will send a certified copy of a small claims. She did not stop the charges, because it will cost \$50, which is the equivalent of two months of charges. She hopes by then this will be resolved.
5. If it's possible, Heather would like to work out a credit card processing option for The Big Time Social, because she believes it would really impact the profits if we can't use credit cards. It's a Comedy night featuring a photo booth, buffet dinner, music, dessert auction, 50/50 raffle and a silent auction. It is April 5th from 7-11pm at the Billerica Elks. Ticket prices: Table of 10 is \$250, single ticket is \$35 and two tickets for \$60. Heather is thinking that she'll offer tickets to teachers for \$25. Karin B. will look into what her sister in law uses for credit card processing for her business.
6. Defy Winter Ice-Cream social (2/8) was cancelled and will not be rescheduled, because there's not another viable Friday night from now until at least mid-May. Heather and Annie had issues with the menu. Annie found out that although Walter, Susan and Valerie approved the Defy Winter as one of two fundraising events that we were doing, it was amended onto the wellness policy as an additional ice cream social. This needs to be revisited, because this was approved at the beginning of

the year. Questions were raised regarding the inconsistencies surrounding implementation of the wellness policy, making it difficult and confusing to comply. The ice cream will be moved to a spare freezer and will be good until the summer. Whoever runs ice cream socials in August will have to buy 9 less tubs of ice cream than what is recommended.

7. Paula emailed Mary Welch at The Chateau about the tablecloths and she didn't respond. We need to consider the new long tables, how long will we have the round tables to use and can the round tables be stored somewhere without having to get rid of them. We tabled this discussion until tables & menus are addressed.
8. QN bake sale chair for 3/12 was tabled, because we are still looking to see if we can sell pizza/dinner items
9. Chairs needed for 2013-2014 school year will be discussed at next meeting due to lack of time tonight.
10. Paula is scheduling parents for the 6th and 8th grade juries based on input sent from Melissa.
11. The scholarship fliers with correct dates are now hung, but there's a question about the dates on the applications. Lori will follow up with Valerie on the applications. We'll start taking applications on March 1.
12. Heidi B. has volunteered for 2/13 MS open house at 8pm. She will be the table with IACA info, baked goods (Allyson is all set) and water. We'll need to get IACA fliers to Crystal to set up table. No cash box is needed.
13. ILP info table setup, provide information, 2/27, 3/13, 3/27 Heather and Lori volunteered to sit at IACA info tables on ILP days (2/27, 3/13, 3/27) and sell Big Time Social and 50/50 raffle tickets as well.
14. Jamie sent out an email asking for book fair volunteers for 3/11-15.
15. Questions were raised regarding how the Wellness Policy applies to IACA events vs. IACS events. Lori will address this at a meeting with Walter. Michele and Sheila will be attending the Wellness Committee meeting on March 5th. We all agree there's a need for a clear, concise list posted on the website for parents to know what they can contribute. We are also interested dinner-type offerings for QN, since many families and students haven't eaten. Another suggestion was moving fundraisers off-site (like the Flatbread pizza fundraiser for HS science). Lori to bring this up as well with Walter. Heather suggested looking into orders of Aunt Annie's pretzel sticks (split in half) for dances.
16. Lori presented figures emailed to her by Susan regarding the school donations for the 100% club and the Expansion Initiative for the last few years. These numbers fail to demonstrate an increase in donations to coincide with our reduced fundraising. This may be grounds to add some IACA fundraising, especially in light of our difficulty raising money through our usual channels due to Wellness Policy restrictions. Lori will bring this up with Walter, as well as determine what our \$11k donation from last year purchased.
17. Lori suggested we should block out 20-30 minutes at the beginning and/or end of IACA meetings to review the by-laws with hopes to be done by June without anyone having to attend additional meetings. Lori will be prepared by next meeting and send a community Google document of the by-laws.
18. Annie is asked if anyone else's children complained of problems with access to computers as well as connection. Heather confirmed that a faulty transmitter has been fixed and WiFi is OK now.

Meeting Adjourned: 8:46pm

Attendees:

L. DiMattia, M. Frey, P. Girouard, A. Gauntlett, B. Loehfelm, K. Bourque, S. Robinson, A. Accetullo, H. Landis