



IACA May 2013 Meeting Minutes

05/13/13 – Monday

6:30 PM to 8:30 PM

IACS - cafeteria

Meeting Called to Order: 6:37pm

Accept Prior Meeting Minutes: A motion was made and passed to accept April 2013 Meeting Minutes

Vote to Accept Financials: Paula presented treasurer's report, announced fund allocations and a motion was made and passed to accept the financials as presented. Notes: Since Book Ends book fair doesn't make much money, we will inform next year's chair, Deb Lyons, to use Scholastic for future book fairs. Merchants East Commerce's monthly charges are resolved. Charges will stop and we will be reimbursed for previous charges under question. Yankee Candle order remains unclaimed. Greg will do a blast to including names associated with the order in hopes to find its recipient. Future recommendation for delivery/pickup is: a one day distribution and then sending orders home with students.

New Business /Upcoming Events:

1. Last month intents to run were posted. Lori DiMattia and Paula Girouard were elected unanimously for President and Treasurer, respectively. No other nominations were made at the meeting. VP Elect & Secretary positions are still left open.
2. Scott Morris discussed the music/DJ equipment. He recently added \$500 of lighting worth \$4000. Scott has concerns about students being able to use the equipment and also that we need to have a plan for someone to set up equipment an hour before the event. He discussed the idea of the DJ's trying out a music service. The service has the most up-to-date music, doesn't require a hard drive/storage space (it is a shared site), will allow for new DJs to volunteer without having to prep music because it is already there in our account and will allow Dance Playlists to be created that can be reused. This service is \$5/month (access to the extensive music library). For \$10/month, in addition to music library access, we could download the music as a precaution for loss of internet. He would like Caitlin, Adam and Tracy to try this over the summer to see if they like it and then can determine if the \$5 or \$10 month service is what we need. A motion was made and passed to register for the \$10 service for use/evaluation over the summer. Scott will follow up and find someone to use it for the summer.
3. Six IACA Scholarship applications were received by the May 1st deadline. The scholarship committee will meet at 6pm on 5/21. Pizza will be provided.
4. Valerie read email from Greg regarding the Quonset Hut repairs. He indicated that the school needs to get cost estimates and the work will be done in stages, with water proof casing on the roof as stage 1 to prevent leaks and allow for more efficient heat. In the best case, this could be done this summer. Stage 2 would be replacing the floor, changing from gas to oil and other enhancements. In a second email he said any fundraising would have to be coordinated with the school and also "if the IACA still feels committed to channeling their efforts there (to the Quonset hut), then they may do so". The roof seems to be on their agenda and they are hoping to get this done this summer. The email did not answer

whether this in the budget, so Lori will email Greg about that. A was motion made and passed to have last year's Snack Shack money to go towards Quonset Hut repairs. If we would like this year's profits to go to the Quonset hut instead of the expansion, we should get this verified by Walter or Greg.

5. Michele said that the Basket Raffle collection has started slow, but recent emails indicate that there are a bunch of items that have been sent in and need to be collected. There seems to be a better response this week.
6. The Spanish room will not be used for future dances and we need to make sure tables are returned to how they were. To reduce the number of chaperones we need during the busy spring season, Annie suggested having a 5,6 & 7 dance in May and the 8th graders will have their semi-formal dance.
7. Valerie went through closet with Kerry to check supplies/décor for the 8th grade semi-formal. There will be a meeting here next Tuesday, 5/21.
8. Lori hasn't heard from Karen Drake regarding Graduation Reception and 8th Grade Moving Up. Since the graduation is on Saturday and Moving Up is on Tuesday, Lori thinks hot foods might spoil by Tuesday. She will connect with Karen on Thursday. Lori got centerpieces and is checking on other décor we might have from last year. Sheila will get the flowers and be reimbursed. We usually pay \$250 for flowers and décor and IACS pays for the food. We will serve light refreshments vs. lunch-type foods at the graduation reception.
9. Valerie assumes progress with the BBQ is moving along, since she has not heard from Kerry.
10. Valerie hasn't heard from Tracy and is not sure about fundraising or other details for the Last Bash. According to various emails, there may be fundraising efforts focused on faculty coloring hair or painting heads if certain dollar amounts are reached. How fun!
11. Paula said juries/volunteer sign-ups continue to go smoothly.
12. There is no bake sale planned for the art show. There will be no food at the Exhibition Night either.
13. Valerie has Thank You letterhead for any thank you notes that need to be written. Shery is the new receptionist in the Main Office to replace Natalie.
14. It was noted that MS baseball team currently do not have hats and maybe could use some help planning/organizing that.

Meeting Adjourned: 7:55 p.m.

Attendees: V. Clark, L. DiMattia, M. Frey, P. Girouard, A. Accetullo, H. Landis, C. McKiel, S. Robinson, B. Loehfelm, S. Morris