



IACA June 2013 Meeting Minutes

06/03/13 – Monday

6:30 PM to 8:30 PM

Wu Loon Ming Restaurant, Billerica, MA

Meeting Called to Order: 7:30pm

Accept Prior Meeting Minutes: A motion was made and passed to accept May 2013 Meeting Minutes

Vote to Accept Financials: Paula presented treasurer's report, announced fund allocations and a motion was made and passed to accept the financials as presented. Notes: She noted that \$1225 is due in: \$425 for boxtops and approximately \$800 from Funding Factory.

New Business /Upcoming Events:

- Recruitment for open positions: Steve and Hope Nappi will take over dances; Deb Lyons is taking on the Book Fair; a motion was made and passed to elect Annie Accettullo to the VP elect position to help Lori (she does not want to be President so if someone else steps up for VP in the fall, she will step back); a motion was made and passed to elect Kelly Procter as Secretary.
- A motion was made and passed to move meeting times to 7pm starting Fall 2013.
- Quonset Hut update: A motion was made and passed to reverse the decision to use last year's IACA 11k for Quonset Hut repairs and leave the decision open. At the June 24th meeting to schedule next year's events, Lori will relay to Greg and Melissa the community's safety concerns with the Quonset Hut, get an update from Greg on the school's plan for the Quonset Hut and let him know that it is not in the IACA charter to donate to repairs .
- Raffle baskets: Michele said that basket raffle profits were \$1605. This was down a bit from last year, but baskets were only displayed at two events. Next year it's proposed that the baskets should be put together/coordinated by HB/Advisory Liaisons.
- HB/Advisory Liaisons: Lori will contact Michelle Malachowski about helping Sheila and Valerie will check in with Sheila about the level of commitment for HB/Advisory Coordinator.
- Dance team nationals: A motion was made and passed to grant Mariclare/Dance Team \$1000 from the misc slush fund for them to move onto Nationals with the associated cost of \$35/dancer per number for 3 numbers.
- Robotics: Lori will email Donna Harrington to submit the robotics club funding request.
- Timing System: Annie discussed the benefits of a fully automated timing system for track that was initially in the expansion budget but was removed. There are two models, \$15,000 and \$11,000; the \$11,000 can be upgraded. A motion was made and passed (with one nay vote) to talk to Greg and Expansion about using last year's \$11,500 originally slated for the Snack Shack to instead purchase this equipment with the understanding that we will provide info/documentation about this equipment, profit estimates, where the money that is made will go and also have Nolan attend the next meeting.
- 8th grade semi: Kerry is all set.

- End of the year budgeted funding requests: Executive Board will meet over the summer for a Budget meeting. We discussed reviewing/checking on how this past year went with the school providing the enrichment. Lori will discuss how this past year's enrichment with Melissa and Greg at the schedule meeting. Heather may/may not have a funding request by the end of the week. She is waiting on verification from the school with regard to the direction it is going with technology.
- Middle School Dances: Lisa Reed suggested having 6 dances per year and change the January dance to February with a Valentine theme. Steve and Hope Nappi will work with Lisa to run October's dance and they will run the winter dance and take over in the spring. Lisa will create a summary of "to do's" for the dances over the summer. Dave Girouard has agreed to DJ, but not all 6 dances; Tracy will still help. Lisa will check with Brandon Lennon to see if he's still interested in learning the equipment from Scott and suggested training interested high school students as well. Food and drink will be sold in the Health Room in the future. Having carrots and cucumbers in baggies worked out really well in addition to an email requesting specific foods for parents to donate.
- Ice Cream Socials: Annie needs to count the ice cream and check for bowls, etc. Valerie gave Annie a list of volunteers for ice cream scoopers.
- Freshman Orientation: Janet will not be doing the T-Shirts.
- Grad reception and 8th grade moving up: Volunteers are needed. A suggestion was made to get 7th grade parent volunteers. Annie will help Lori with the pick-up of food at Costco. Heather will help on Monday.
- BBQ- Check with Kerry; she still needs stuff for the BBQ other than rolls and pasta salad.
- Last Bash – They have \$500 from IACA and as well as an additional \$800+. No receipts have been submitted yet. As of this morning, the Middle school hasn't raised any money.
- The High School video game tournament seemed like a success. Heather said about 30 kids participated, but was not sure how much money was made.

Meeting Adjourned: 9:30 p.m.

Attendees: V. Clark, L. DiMattia, M. Frey, P. Girouard, A. Accetullo, H. Landis, L. Reed, S. Robinson, B. Loehfeld, K. Procter