



# IACA Oct. 2012 Meeting Notes

10/15/12 – Monday

6:30 PM to 8:30 PM

IACS - cafeteria

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**Meeting Called to Order:**      6: 43pm

**Accept Prior Meeting Minutes:** Motion made and passed to accept Sept 20, 2012 meeting minutes

**Welcome & Introductions** - Attendees introduced themselves to the group

**Vote to Accept Financials:** Paula presented treasurer's report, announced fund allocations and a motion was made and passed to accept the financials as presented. Lori will continue to work with the credit card machine rental company used for last spring's Big Time Social to resolve recurring monthly charges.

**New Business /Upcoming Events:**

1. Accounting Presentation procedures - A motion was made and passed for Paula's new accounting presentation proposal. At future meetings, to save time, financials will be presented as a brief overview of balances, etc. with specifics provided only on a handout and/or if there are specific questions.
2. Bookfair – The profit for the bookfair was about \$1133.
3. Audit - Kerry & Heather will audit the 2011-2012 financial books some time after the relay event.
4. Half Day Event - The ideas suggested for a half day event on 1/16 were: Lazer Craze, Mad Dad's Arcade, Fun Cages Arcade, Chunky's, Roller Kingdom (with lazer tag option for \$150?). Bill will look into Roller Kingdom discount/pricing.
5. Film Rights - Lori presented the costs associated with obtaining film rights to have a movie night at IACS. The associated cost of \$600-1000 makes this option prohibitive. Lori will look into the possibility of renting a theater like Chunky's, Tyngsboro AMC, etc. for 2/27/13 and, possibly, 1/16/13. Lori will also email Rhonda and Ann Cottle to check into whether we would be able to show recordings of previous plays performed by IACS Drama.
6. IACA Table for ILP - Crystal will put information out on the IACA table set up during the Middle school ILPs on Wed 10/17.
7. Valerie announced that the IACA bin in the office is now on the wall to the left of the windows.
8. QN Prep Store - Heather will set up a Quality Night Prep Store for 11/21 with poster boards, cards, etc.
9. Wellness Policy - Val made a list of what was sold at the 7/8 dance and had Karen Drake review it with regards to Wellness Policy compliance; all items are fine. We can serve pizza as long as we offer fresh fruits & vegetables. Baked goods can only be sold at events where parents are present with no limitations to the baked goods provided (as long as they do not contain nuts). The IACS Wellness Policy will be voted on by the BOT next Monday. Valerie noted that the IACA supports the school and its policies. Once the wellness policy is officially approved, we will finalize our list. For now we will provide the same items for the 5/6 dance.
10. Hawk Walk Brick - A motion was made and passed to buy a small brick for the Hawk Walk that will say "IACA For the Kids 2012-2013". It was suggested that maybe we should do this annually.

11. DI funds –A motion was made and passed to have DI exhaust the money currently being held from last year before accessing the money budgeted for this year. It seems DI should collect the same fees as last year from each participant.
12. HS Info Session – Lori volunteered to help at the 11/5 HS Information Session from 6-7pm. Val will send out a blast for another volunteer from 7-8pm. Baked goods will be provided.
13. Valerie reviewed dates that Allyson will need to recruit bakers: HS/MS Information Nights, Quality Nights, Defy Winter Social on 2/8, the spring's Big Time Social and the Art Show. Baked goods are not needed for the Staff Appreciation Luncheon, Senior Night, 8<sup>th</sup> grade moving up, graduation reception or the End of Year BBQ.
14. Valerie noted that IACS requests that all raffle funds are processed through IACA and we have agreed. Heather has applied for a permit to sell raffle tickets.
15. Valerie noted that HS dances are run by the student government. Tracy will be at the HS dance on 10/19 and will monitor DJ equipment and decoration use; she will also be doing the 5/6 dance as well.

**Meeting Adjourned:** 7:51 pm

**Attendees:**

L. DiMattia, V. Clark, M. Frey, C. Dunn, P. Girouard, H. Landis, B. Loehfelm, M. Maginnis, C. McKiel, S. Elias