



# IACA Budget Meeting Minutes

07/15/13 – Monday.

7:40 PM to 10:30 PM

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**Meeting Called to Order:** 7:40 pm

**Vote to Accept Financials:** Paula presented the June Financials.

A motion was made and passed to accept the financials.

**Principal Business:**

**Year-End Review of Financials:** Paula reviewed the Actual vs Budget Financials for the Year September 1, 2012 thru August 31, 2013.

-Discussion included:

- The two \$1,000 scholarships have not yet been paid out. This would decrease the YTD profit.
- The recess equipment which was acquired will be placed in the shed this fall, once the shed is repaired.
- The Last Bash balance would be added back into the Funds Holding.

**Review Budget for 2013-2014:** The 2013-2014 Budget was discussed and reviewed for the year September 1, 2013 thru August 31, 2014.

-Discussion included:

- Increase the Staff Luncheon to \$1,000 (increase of \$350) because of the staff increase.
- Increase the Back-to-School Ice Cream Social to \$650 (increase of \$50) to cover additional product.
- Add The Last Bash to the IACA Budget at \$3,600. IACA has been asked to fund Last Bash. Therefore the Organizers would be free from fundraising and could focus on the planning of Last Bash. Mr. Orpen is interested in getting the school community (seniors, student government, and possibly juniors) more involved.

A motion was made and passed to accept the 2013-2014 Projected Budget

**New Business /Upcoming Events:**

1. Lori discussed the possibility of Senior Dues with Mr. Orpen. IACA discussed implementing \$100 Dues, how this could be paid over time during the school year and that it would help cover Last Bash, the Cap and Gown for graduation and Yearbook.
2. Lori spoke with Mr. Orpen regarding providing/selling food, such as pizza, water, and baked goods, for events held at the school. IACA should no longer need to get approval from the Lunch Program Director.

3. There was discussion regarding the 2013-2014 Calendar of Events which was submitted to the school by Lori. Discussed Scholarship date, the Semi-Formal date, and the change to the May MS social which will be for the 5<sup>th</sup>-7<sup>th</sup> graders.
4. IACA would like the teachers to be made aware of the funds that are available to them for clubs, etc. Melissa will send out Fund Request Forms to the teachers for that purpose.
5. Discussed Fundraisers for the upcoming year. Keeping all Fundraisers from last year, though changing from Book Ends to Scholastic for both book fairs. Added a fall Yankee Candle fundraiser to be handled by Valerie and distributed by Lori. A Calendar with the dates of the school events will also be added to the fundraisers. Discussed moving the Basket Raffle to "Embrace Winter" Ice Cream Social and having the Homebase/Advisory Liasons being responsible for putting baskets together. Heather would like to add a coupon booklet fundraiser.
6. A motion was made and passed to use the \$11,500 from last year's donation to go towards the sprinkler system on the practice field. Discussed having a bench installed near field to disclose donation from IACA.
7. A motion was made and passed to give \$10,000 from the 2012-2013 revenue to purchase the sound board and audio equipment for the auditorium. Discussed having IACA's donation of equipment disclosed in performance programs. Heather volunteered to help negotiate with possible vendors.
8. Discussed the possibility of 2014's donation going towards the IT needs of the students.

**Dates Reviewed:**

09/10 IACA Meeting

**Meeting Adjourned: 10:30 pm**

Attendees: L. DiMattia, V. Clark, A. Accettullo, H. Landis, P. Girouard, M. Malachowski, K. Procter