



# IACA Meeting Minutes

09/10/13 – Tuesday.

7:00 PM to 8:30 PM

IACS - cafeteria

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## **Meeting Called to Order: 7:15 pm**

**Accept Prior Meetings Minutes:** Lori asked if everyone had a chance to look over the June and July 2013 meeting minutes. A motion was made and passed to accept the minutes of the prior meetings.

Each person present at the meeting then introduced themselves.

**Vote to Accept Financials:** Paula presented the Proposed Budget for September 1, 2013 – August 31, 2014.

Paula discussed each line item for proposed revenues and expenses. There was a correction made to the Last Bash expense line item to read \$3,600. A motion was made and passed to accept the proposed budget with the correction.

## **Other Business:**

1. Lori gave an Opening Speech regarding what IACA is and what we are doing for the school community. She introduced herself, encouraged parental volunteering within all of IACA's activities, and spoke of the items that IACA has contributed to the school in the past.
2. Lori thanked Annie for all her work with the Teacher's Welcome Back Luncheon and the Ice Cream Social which has already happened this year. Annie also thanked her many volunteers and especially Michelle Frey, for all their hard work.
3. Heather reminded everyone that the volunteers for each activity would have a veteran volunteer to assist with the planning/managing of the activity.
4. Heather thanked all of the IACA elected members for their continued service.
5. Valerie spoke about the IACA Google Gmail account and that everyone at the meeting that left an e-mail address would be added to the account unless they stated otherwise. She also spoke regarding the IACA Website which gives information about who we are and what IACA does. Annie mentioned that the site also has a volunteer database and encouraged people to use this site to sign up for activities.
6. Sheila asked for clarification from Greg Orpen regarding the listserv for the community to join. Greg said that they have a more reliable database of e-mails in which to form Google Group accounts which enables the school to reach out to the whole community and therefore no need to sign up on listserv.
7. Greg Orpen spoke about the IACS Community and what the Association does to support the school community as a whole, including providing a positive and friendly environment.
8. Crystal requested that Cori Forms be filled out by anyone that would like to work with the students throughout the year.

9. Valerie discussed the Yankee Candle Fundraiser. This fundraiser would include the Christmas items and people would be able to order on-line and have the items delivered straight to them. There would be a contest for the MS and HS for the highest orders in each.

10. Lori talked at length about the Volunteer opportunities that were available and what each one was about, including:

The Big Time Social which is an adults only evening and would be a "Casino Night" theme, chaperoning for dances, the 8<sup>th</sup> grade semi-formal and moving up ceremony, bake sales, and Embrace Winter ice cream social. Home base and Advisory Liaisons were discussed including their roles to support the teachers and IACA. Lori discussed volunteering at the ILP's (Individual Learning Plans) by manning a table to give out information regarding IACA and explained what an ILP is. Other volunteer opportunities also included the MS Art Show, manning a table at the Back to School night, judging for the scholarships IACA gives out each year, the Scholastic Book Fair, helping organize the Spirit wear and the spring Yankee Candle fundraisers, and the End of Year BBQ.

Bill discussed the volunteer opportunities for Roller-skating on early release Wednesdays and other fundraisers he is looking into for these time slots such as tubing at Nashoba and movie rentals.

11. Lori gave an update on the Scholastic Book Fair for Deb Lyons. Delivery of books would be on Friday, September 20<sup>th</sup> and the Fair would run from September 23<sup>rd</sup> -27<sup>th</sup>. They are still in need of a few more volunteers.

12. Sheila discussed the HB/Advisory Liaisons first duty to help with the organizing of the HB/Advisory Breakfast which is to take place on Wednesday, October 30<sup>th</sup>.

13. Paula discussed the Expansion Relay on October 19<sup>th</sup> and the "Penny Wars" which are being held at school to raise money for the expansion initiative.

Heather won the drawing for the Scarecrow.

**Meeting Adjourned: 8:23pm**

**Attendees:** L. DiMattia, V. Clark, H. Landis, P. Girouard, A. Accettullo, K. Procter, G. Orpen, B. Loehfelm, C. McKiel, M. Malachowski, S. Hingorani, C. Walsh, S. O'Neil, A. Barry, L. Benoit, J. Beeson Healy, K. K'Orto, J. Nason, C. Judgins, M. Frey, S. Robinson, B. Shapiro